# Cybersecurity Checklist for Dental Teams

Protect Patient Data Like You Protect Their Smiles

#### Use Strong, Unique Passwords

- Combine upper/lowercase, numbers, and symbols
- Avoid using across accounts
- No sticky notes, please 🙃

#### Pro Tip: Use a password manager

## Turn on Multi-Factor Authentication (MFA)

- Adds an extra layer of protection
- Enable it for email, PM software, and cloud tools

### **Think Before You Click**

- Hover over links first
- Double-check sender addresses
- Don't open surprise attachments
- When in doubt, verify with a call

### Log Off When You Walk Off

- Hit Windows+L every time you walk away
- Set auto-lock timers
- Protect screens from wandering eyes

Visual hacks are a REAL thing with an 88% success rate (70% going unnoticed and 52% of screens are at risk).

### Handle Devices with Care

- Avoid using unknown USB drives
- Use only company-approved storage devices
- Ask IT before adding any new tech or hardware to the system

46% of compromised systems are personal devices (non-managed) with business logins.

#### **Don't Delay Software Updates**

- Updates patch security gaps and fixes bugs
- Keep antivirus and operating system up-to-date
- Schedule updates regularly...don't snooze them

#### Know Who to Call for Help

- Report suspicious activity ASAP
- Follow your practice's incident response plan
- Save Pact-One's number in your contacts (just in case)!

## **Cybersecurity is a Team Effort**

Every click, login, and lock screen counts.

#### Want expert training or help securing your network? Contact us to speak with a dental IT pro.

Pact-One Solutions | pact-one.com | 866-722-8663

Dental IT, Be Worry-Free